

Minutes

May 19, 2020

Village of Big Bend Library Board

W230 S9185 Nevins Street

Big Bend, WI 53103

Meeting called to order at 6:35 PM

Present:, Deanna Quirk, Cathy Bronk, , Bobbi Woppert, Joan Lake, Ellen Cole, and Tekla Finland.

Absent: Jeff Goodman participated virtually for a while but had to sign off due to a death in the family.

Also Present: Karla Lang.

Approval of April 21, 2020 minutes:

--Motion made by Cathy seconded by Joan to approve the minutes. Motion carried.

Payment of Invoices

--Motion made by Deanna seconded by Ellen to pay the invoices. Motion carried.

Approval of Financial Reports. Financial reports were reviewed.

--Motion made by Jeff seconded by Ellen to approve the Financial report. Motion carried

Directors Report.

- Curbside pick up started April 24<sup>th</sup>
- All library programs will be done virtually
- There will be an antique appraisal/downsizing program done virtually on May 18<sup>th</sup>
- On May 20<sup>th</sup> Sheri Jacobi will be doing a virtual tour of the fire department
- Planning an outside painting class in June
- The library has a Zoom subscription for one year
- The PD had purchased a UV machine for decontamination. The Village will be looking into share costs with other departments

Allowable Cost Worksheet

--Motion made by Joan seconded by Ellen to approve the Allowable Cost Worksheet. Motion carried.

--Motion made by Jeff seconded by Ellen to approve Bobbi Woppert and Cathy Bronk for 3 year appointments to the Library Board. Motion carried. Bobbi & Cathy abstained.

Waukesha County Library Standards Certification. Karla and the Board went through the certificate and Tekla signed it.

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Reopening plans for the library. Discussed the guidelines Karla presented to the Board. There were a few minor changes made.

--Motion made by Deanna seconded by Joan to approve the reopening guidelines with the four corrections. Motion carried.

Adjournment

--Motion made by Deanna and seconded by Joan to adjourn. Motion carried

Meeting adjourned at 8:15 PM

Respectfully submitted by Bobbi Woppert