

Minutes
November 21, 2023
Village of Big Bend Library Board
W230 S9185 Nevins Street
Big Bend, WI 53103

Meeting called to order at 6:32PM

Present: Deanna Quirk, Joan Lake, Ellen Cole, Cathy Bronk, Joline Robertson, Tekla Fingland

Absent: Bobbi Woppert,

Also Present: Karla Lang

Approval of Oct 18, 2023 minutes

Motion to approve the minutes made by Deanna seconded by Ellen. Motion carried

Payment of invoices

Motion made by Cathy seconded by Ellen to pay the bills. Motion carried

Approval of Financial reports.

Motion made by Deanna seconded by Ellen to approve the financial report. Motion carried

Directors Report

- Staff member updated library basics manual with step-by-step instructions for specific library tasks
- New staff hired as Library page
- This winter staff will be working on a large weeding project
- Director is checking out cloud-based fax line through the copy machine
- Staff evaluations have been completed

New Business- 2024 Annual addendum to the Bridges Library System Member Library & Café Agreement

Motion made by Deanna seconded by Cathy to accept the 2024 annual addendum as presented. Motion carried

Closed session -Evaluation of Library Director

At 7:22 pm a Motion was made by Joline seconded by Ellen to go into closed meeting to consider evaluation data of director Karla. Motion carried

Resume open session

At 8:15 pm a Motion was made by Joline seconded by Ellen to resume open session. Motion carried

Motion made by Cathy seconded by Ellen to raise director's salary to 5% for 2024, (instead of the proposed 4%). Motion carried

Adjournment

Motion made by Ellen seconded by Deanna to adjourn; Motion carried. Meeting adjourned at 8:30pm. Next meeting will be Dec 19, 2023

_Respectfully submitted by Joan Lake

