

Minutes
Dec 17, 2024
Village of Big Bend Library Board
W230 S9185 Nevins Street
Big Bend, WI 53103

Meeting called to order at 5:32PM

Present: Joan Lake, Ellen Cole, Cathy Bronk, Joline Robertson, Tekla Finland

Absent: Bobbi Woppert, Deanna Quirk

Also Present: Karla Lang, Tyler Smith from Bakertilly via zoom

Zoom Call with Tyler Smith, an auditor from Bakertilly, who is handling the audit of the Village of Big Bend and Library. Explained how the audit was going, issues that arose that concern the library and how/when they may be resolved

Approval of Nov 19, 2024 minutes

Motion to approve the minutes made by Cathy seconded by Ellen. Motion carried

Payment of invoices

Motion made by Joline seconded by Cathy to pay the bills. Motion carried

Approval of Financial reports.

Motion to accept the budget details report as the Financial report, (based on the review with Tyler Smith, from Bakertilly), was made by Joline seconded by Ellen. Motion carried

Directors Report

- Our new Pc's are installed.
- Physical checkouts were down 25% in Nov, our county funding is primarily determined by checkouts.
- We will be closed over Christmas & New Year's, Dec 22-25th and Dec 30-Jan 1st
- The library purchased a zoo pass for 2025. It will be available for check out at the end of Jan 2025.

New Business

No action taken on the Bakertilly report. Zoom Call with Tyler Smith, an auditor from Bakertilly, who is handling the audit of the Village of Big Bend and Library. Explained how the audit was going, issues that arose that concern the library and how they may be resolved

2026 Strategic Planning, was tabled till further notice.

Computer and internet use policy and procedure was reviewed. The internet guest Pass procedure was reviewed.

Adjournment

Motion made by Ellen seconded by Cathy to adjourn. Motion carried. Meeting adjourned at 7:00pm. Next meeting will be January 21, 2025 at 5:30pm

Respectfully submitted by Joan Lake