

Minutes
July 16, 2024
Village of Big Bend Library Board
W230 S9185 Nevins Street
Big Bend, WI 53103

Meeting called to order at 5:32PM

Present: Deanna Quirk, Joan Lake, Ellen Cole, Cathy Bronk, Bobbi Woppert, Tekla Finland

Absent: Joline Robertson

Also Present: Karla Lang

Approval of June 18, 2024 minutes

Motion to approve the amended minutes made by Deanna seconded by Ellen. Motion carried

Payment of invoices

Motion made by Deanna seconded by Cathy to pay the bills. Motion carried

Approval of Financial reports.

Motion made by Deanna seconded by Bobbi to approve the financial report. Motion carried

Directors Report

- Summer programs are a huge hit, all have exceeded maximum capacity allowed. Should library consider using local school or church to hold programs?
- Programs in August are school bus visit and National Night Out. Summer reading program ends the first Saturday in August.
- Our Pc's were updated, if we have remaining funds at the end of the year, 2 PC's hard drives maybe replaced.
- Staffing has been tight; 2 staff would like to reduce their hours. Karla will post job opening.
- Valerie Trower, past Library President has passed away, funeral will be Sat. Library will send card and flowers.

New Business

Karla will advertise for a new hire: Motion made by Deanna seconded by Ellen to advertise for approx. 11 hours a week, \$10.75/hr, 60-day probation period. Motion carried

Motion made by Deanna seconded by Bobbi to preapprove bills to be paid for August. Motion carried, Tekla will be notified by Karla when bills are available for review before payment.

No meeting in August

Next meeting will be in September

Adjournment

Motion made by Deanna seconded by Cathy to adjourn. Motion carried. Meeting adjourned at 6:45pm. Next meeting will be September 17, 2024 at 5:30pm

Respectfully submitted by Joan Lake